

September 2017

Dear Parents,

German Work Experience – 17th- 24th February 2018

The German Department is once again pleased to draw your attention to an excellent opportunity to take part in a work experience programme in Germany offered by Halsbury Travel. The placement will provide your son/daughter with an invaluable experience and will give him/her the opportunity to practise his/her language skills and experience first-hand culture and life abroad. The work placements can be chosen from an extensive list, covering a wide range of areas and interests.

In the past seven years students in year 12 have availed themselves of this opportunity and have benefitted considerably from the experience, not only linguistically but also in terms of their personal development. Although apprehensive at the beginning, they have found the experience extremely rewarding and good fun, and teachers have invariably noted an increase in their competence and confidence in the language. The work experience programme is organised and supervised entirely by Halsbury Travel and they deal with all aspects of the trip. The company is very well established and has over twenty years' experience in organising language and work experience placements. Your son/ daughter has been given a leaflet with details of the content of the programme and further information can be found on Halsbury's website via the following link and the trip reference is 18AG <http://www.workexperienceabroad.co.uk/germany/>

Parents enter into a contract directly with the company, and you should, therefore, satisfy yourself that all the arrangements, including safety issues, and supervision are adequate. Sir Thomas Rich will be in daily contact with the group and the group leader, but the responsibility for running the visit lies with Halsbury who select and risk assess the placements, organise travel and accommodation and supervise the visit.

The cost of the trip will be **£669.00**. The cost may at first seem a little steep in the current climate, but it does cover all aspects of the work experience programme: organising return coach travel to Germany, half board accommodation on 3 days and bed and breakfast on four days, transfers, group leader supervision, evening social programme, and travel and medical insurance. If a booking is made by 31st October, then an Early Bird discount of £30.00 applies bringing the cost down to **£639.00**. The trip does have the added benefit of taking place during February half term so will avoid any disruption to lessons. A deposit of £75.00 will be required at the time of booking, which should be made online on the Halsbury website. The final balance is payable 12 weeks before the start of the trip. All money is paid directly to Halsbury and not to Sir Thomas Rich.

We really hope that your son/daughter will be interested in taking part and that he/she will be able to take advantage of the opportunity to enhance his/her knowledge and experience of Germany through participation in the work experience programme. I would be really grateful if you could complete the attached slip indicating whether your son/daughter would like to take part. I will then contact you again once I have more information.

If you have any questions regarding the above, please do not hesitate to contact me on 01452 338400 or by email jkh@strs.org.uk.

Yours sincerely,

Mrs. J. Hanson

Please return to Mrs J. Hanson

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My son/ daughter _____ will (not*) be able to take part in the Halsbury work experience programme to Germany. I understand that the programme is organised entirely by Halsbury Travel.

Signed _____ Date _____

*please delete as applicable.